



**The Longmont
Housing Authority**

**LONGMONT HOUSING AUTHORITY
REGULAR MONTHLY MEETING
SEPTEMBER 22, 2011**

1. Call to Order & Roll Call

The regular monthly meeting of the LHA Board of Commissioners was called to order at 8:36 am by Chairman Darrin Anson.

Members Present: Darrin Anson – Chairman
Anne Kear – Vice Chairman
Lynn Shirk
Greg Iwan

Others Present: Michael Reis – Executive Director/Secretary
Marcia Miller – Recorder
Zenaida Delgado – LHA Housing Coordinator
LaVon Sonne – LHA/LHDC Accountant
Kathy Fedler – City of Longmont Liaison

Members Absent: James Johnston, Sr.

2. Agenda Revisions & Submission of Documents – Resolution 2011-12, Civil Rights Certification.

3. Approval of Agenda – Approved.

4. Approval of Minutes

A motion was made to approve the minutes of August 16, 2011 joint meeting.

Motion: Anne Kear **Second:** Greg Iwan Approved

5. Public Invited to be Heard – None.

6. Resolution 2011-12. Authorization of the Annual Civil Rights Certification pursuant to the PHA Annual Plan Requirements. A public hearing was held at 8:30 am September 7, 2011. No public attended.

A motion was made to authorize the Civil Rights Certification.

Motion: Greg Iwan **Second:** Lynn Shirk Approved

7. Executive Director's Report on Programs/Portfolio



- Reviewed mid-year financials. The Dawson house and The Suites are now able to cover bills with operating revenues.
- The Lottery was opened for 3 days. LHA took in 1071 entry forms for assistance. Two hundred and fifty lottery numbers were pulled to establish a standby pool but funding is not yet available to issue vouchers. Data from entry forms will be made available to the city task force.
- LHA received \$45k from HUD to backfill the continuing resolution.
- The District Court ordered restitution from a former voucher holder; awaiting copy of restitution agreement. A press release will be drafted for public informational purposes.
- LHA has drafted a memo for the landlords and participants regarding medical marijuana use/possession on federally assisted property. LHA Attorney David Herrera is researching the legal issues before memo is mailed out. He may address the board at October meeting.
- The annual Landlord Breakfast is scheduled for Oct. 27 at Village Place starting at 8 am.
- Applied for 2012 TBRA funding from the city in the amount of \$100k.
- All 70 units at The Suites are committed and will be leased up by December. The Longmont PD sub-station is now set up in the lobby. An energy audit was completed to lower costs and to apply for grants.
- Still looking for a renter for 615 Main St.
- The bats have been removed at Village Place.
- Easement issue at Aspen Meadows Neighborhood going to city council Sept. 27.
- The final tub/shower conversions at Aspen Meadows will be completed in January 2012.
- The Hearthstone at Hover Crossing closing is September 28 and ground breaking will take place in October.
- The board rejected the proposal from ViCom to do agency outreach. The board discussed asking a 3rd party to facilitate the annual retreat in November.
- Annual retreat will be held November 15 at the museum from 8:30 am to 2:30 pm. Agenda items include: architectural design ideas for The Suites, operational contingency plans, 2012 budget projections, agency communication and values, 2012 projects and emergency preparedness plans.

8. New & Old Business

- Worthy Cause Update – there will be an IGA between LHA, Boulder Housing Partners and Boulder County Housing Authority in place by the end of this year.
- A presentation in recognition of National Hunger & Homelessness week will be held November 16 sponsored by LHOT. First Bank donated \$2500 to LHOT.

9. Board Comments & Committee Reports

- Greg Iwan has 2 possible new board members. They will need to apply.
- A Finance Committee meeting will be scheduled before Oct. board meeting.

10. Next Meeting Date: October 18 at 8:30 am. Agenda items include finalizing annual retreat agenda, prepare for December 6 city council presentation and review preliminary 2012 budget.

11. Adjourn – Meeting adjourned at 10:32 am.

Respectfully Submitted,
Marcia Miller



Michael Reis

Michael Reis, Executive Director

10/18/2011

Date Approved

Darrin Anson

Darrin Anson, Chairman

10/18/2011

Date Approved

