



**The Longmont  
Housing Authority**

**LONGMONT HOUSING AUTHORITY  
REGULAR MONTHLY MEETING  
OCTOBER 20, 2009**

**1. Call to Order & Roll Call**

The regular meeting of the Longmont Housing Authority Board of Commissioners was called to order at 8:40 am by Chairman Lynn Shirk.

**Members Present:** Lynn Shirk – Chairman  
James Johnston, Sr.  
Anne Kear  
Darrin Anson

**Others Present:** Michael Reis – Executive Director  
Marcia Miller – Recorder  
Zenaida Delgado – LHA Housing Coordinator  
Mary Blue – City Council Liaison

**Members Absent:** Ginny Walker

**2. Agenda Revisions & Submission of Documents**

- Tax Credits Information/Statistics
- Revised Resolution 2009-13
- 2009 Year End Calendar Dates (October, November and December)

**3. Approval of Agenda – Approved**

**4. Approval of the Minutes of September 22, 2009 Regular Meeting**

A motion was made to approve the minutes of September 22, 2009 with correction to page 2.

**Motion:** James Johnston, Sr.      **Second:** Lynn Shirk      **Approved**

**5. Public Invited to be Heard – Greg Iwan attended the meeting.**

**6. Public Hearing – To Receive Comments on the LHA 5-Year Public Housing Authority Plan for 2010 to 2014. Opened by Chairman Lynn Shirk.**

- Zenaida stated no comments of the Plan were submitted and reported that LHA meets HUD requirements and is graded as a “High Performer” housing agency.



- Public Hearing closed by Chairman Lynn Shirk.

**7. Resolution 2009-12 – A Resolution Authorizing the Approval and the Submission of the Streamlined Annual PHA Plan for Fiscal Year Beginning 2010, Hereinafter Referred to as the Streamlined Annual Plan to the Department of Housing and Urban Development (HUD).**

A motion was made to approve and submit the streamlined annual PHA plan to HUD.

**Motion:** Darrin Anson                      **Second:** James Johnston, Sr.                      **Approved**

**8. Resolution 2009-13 – A Resolution Authorizing the Voiding of Stale-Dated Checks for the Period of 2004-2008.**

- Michael stated this should be done annually and Darrin Anson suggested LHA have the bank process “stop payment” on these checks.

A motion was made authorizing the voiding of the stale-dated checks for the period 2004-2008.

**Motion:** Anne Kear                      **Second:** James Johnston, Sr.                      **Approved**

**9. Motion to Authorize LHA Administration Offices to Close on November 27, 2009.**

A motion was made authorizing LHA Admin Offices to close Nov. 27.

**Motion:** James Johnston, Sr.                      **Second:** Darrin Anson                      **Approved**

**10. Report from Executive Director**

- The Lodge is full and there is a waitlist. Two rocking chairs were purchased for the porch.
- The Lodge 2 application will be submitted Nov. 16.
- Aspen Meadows received some funding for the conversion to showers.
- Village Place and Aspen Meadows are full; no vacancies. Terry St. does have 1 vacancy.
- Village Place will have a \$10 rent increase effective January 1, 2010. Terry St. may have a small rent raise.
- LHA is receiving a grant from Energy Outreach for Terry St.
- LHA is employing cost cutting measures to help save the agency money.
- There will be fewer HCV vouchers and higher assistance payments next year due to the recession. LHA already has seen higher HAP payments this year.
- LHA received funding for 7-10 Tenant Based Rental Assistance (TBRA) coupons for this year and hopes to receive funding in 2010 for another 7-10 coupons.
- The Leland Group will attend the annual retreat in November and report on the Main St. /Longs Peak project.
- LHA will submit a letter to LDDA requesting the Village Place dedicated parking at 6<sup>th</sup> ave. plaza be restored to LHA.
- 2010 Draft Budgets will be sent to LHA and LHDC boards. LHA Finance Committee will meet November 6 from 9-noon to discuss 2010 budget.
- City Council asked for suggestions for their annual retreat. Lynn Shirk suggested LHA send a copy of Krystal’s report on TBRA and the funding required to assist homeless families under TBRA.
- LHA/LHDC Retreat Suggestions include: Leland Group Report, 2010 Budget/Activities/Projects, Financing Opportunities (Sherman & Howard will address boards at the retreat). Board discussed possible locations too.
- All funding is in place for Aspen Meadows Neighborhood. The closing with the bank and the LLLP is Oct. 29. Final site plan is pending.



**11. Executive Session – Pursuant to Section 24-6-402(4)(a) C.R.S., for the Purpose of Discussing the Purchase of Real Property.**

A motion was made to go into Executive Session.

**Motion:** Darrin Anson

**Second:** James Johnston, Sr.

Approved

A motion was made to come out of Executive Session.

**Motion:**

**Second:**

Approved

**12. New & Old Business**

**13. Board Comments & Committee Reports**

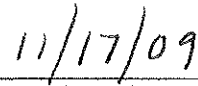
**14. Next Meeting Date & Time – Proposed Annual Retreat Date is Tuesday, November 17, 2009.**

**15. Adjourn – Meeting was adjourned at**

Respectfully Submitted,

Marcia Miller

  
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Michael Reis, Executive Director

  
\_\_\_\_\_  
Date Adopted

  
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Lynn Shirk, Chairman

  
\_\_\_\_\_  
Date Adopted

