



**The Longmont
Housing Authority**

**LONGMONT HOUSING AUTHORITY
REGULAR MONTHLY MEETING
JUNE 14, 2011**

1. Call to Order & Roll Call.

The regular monthly meeting of the LHA Board of Commissioners was called to order at 8:30 am by Chairman Darrin Anson.

Members Present: Darrin Anson – Chairman
Anne Kear – Vice Chairman
Lynn Shirk
Greg Iwan

Others Present: Michael Reis – Executive Director/Secretary
Marcia Miller – Recorder
Alex Sammour – City Council Liaison
Kathy Fedler – City of Longmont Liaison

Members Absent: James Johnston, Sr.

2. Agenda Revisions & Submission of Documents – None

3. Approval of Agenda – Approved

4. Approval of Minutes.

A motion was made to approve the minutes of May 17, 2011.

Motion: Lynn Shirk **Second:** Annie Kear **Approved**

5. Public Invited to be Heard – Items not on the Agenda – None

6. Program & Project Report from Executive Director

- Care Connect must vacate 615 Main St. by end of June due to financial restraints. The board agreed to allow them out of their lease and search for a new renter.
- Michael met with The Inn Between regarding 230 Coffman St.
- LHA submitted paperwork to request Formula Funding dollars from HUD. Should hear by the end of June.
- Properties: There is a waitlist for Aspen Meadows Apartments; Village Place may have a new commercial kitchen renter; Terry St., Briarwood and The Lodge all running well.



- The application for The Hearthstone has been submitted. Final closing may be in late August and construction could begin September/October.
- The Suites project is going as planned. There will be 7 lease-ups in June and approximately 15 in July. The following agencies have master-leased units: ITC-4, and Women in Crisis-1. Michael will send board members a complete listing of agencies and number of units they master-leased. LHA is working with BHP and BCHA to secure Veteran's Vouchers this year.
- A review of debt reduction of Briarwood is still needed.
- Michael will be on vacation June 24-July 5, 2011.
- The Grand Opening at Aspen Meadows Neighborhood went well. It is fully occupied and will have the cost certification in July to convert to perm. Agatha Moya has been organizing the RISE program and is also working on generating the "I've Got a Dream" program for children 15 years of age and younger. She has purchased basketballs, a basketball hoop and soccer balls for the kids and a "How to Live Here" book has been put together for the residents.

7. Review and Accept the 2010 Agency Audit.

- Under a policy change Michael will approve the EFT list when he approves checks each month. The EFT's are for small re-occurring expenses. The Finance Committee would be able to review the EFT list each month also.
- The fund structure on page 2 will separate out each project and their funds.

A motion was made to accept the 2010 Agency Audit.

Motion: Anne Kear **Second:** Lynn Shirk **Approved**

8. New & Old Business

- Michael will check on the Worthy Cause issue.
- Darrin will email information to board members for Michael's annual evaluation and contract renewal.
- Board needs to draft the 2010 activities report for city council.

9. Board Comments & Committee Reports – None

10. Executive Session – Section 24-6-402(4)(a) C.R.S. – Executive Session for the Purposes of Discussing Real Estate and Personnel Matters.

A motion was made to go into Executive Session.

Motion: Anne Kear **Second:** Lynn Shirk **Approved**

A motion was made to continue to pursue the acceptance of donated land.

Motion: Lynn Shirk **Second:** Anne Kear **Approved**

A motion was made to go out of Executive Session.

Motion: Lynn Shirk **Second:** Anne Kear **Approved**

11. Next Meeting July 19, 2011 at 8:30 am. Agenda items include: Mid-year budget review, 2012 budget process and budget cut modeling, Suites lease-ups and status.

12. Adjourn – Meeting was adjourned at 9:20 am.



Respectfully Submitted,

Marcia Miller

Michael Reis
Michael Reis, Executive Director

7/19/2011
Date Approved

Barrin Anson
Barrin Anson, Chairman
Vice

07/19/11
Date Approved

