



**The Longmont
Housing Authority**

**LONGMONT HOUSING AUTHORITY
REGULAR MONTHLY MEETING
JANUARY 18, 2011**

1. Call to Order & Roll Call

The regular monthly meeting of the LHA board was called to order at 8:37 am by Chairman Lynn Shirk.

Members Present: Lynn Shirk – Chairman
Anne Kear – Vice Chairman
Darrin Anson
Greg Iwan

Others Present: Michael Reis – Executive Director/Secretary
Marcia Miller – Recorder
Kathy Fedler – City of Longmont Liaison
Krystal Winship Erazo – LHA Family Resource Coordinator

Members Absent: James Johnston, Sr.

2. Oath of Office Administered to Darrin Anson – Lynn Shirk administered oath of office.

3. Agenda Revisions & Submission of Documents

- Agenda item #9 – effective date corrected to 2/1/2011.
- Colorado Housing upcoming conferences and events.
- Road to Independence, Security and Empowerment summary.
- Auditor scheduled will be emailed to board members.

4. Approval of Agenda – Approved with correction.

5. Approval of Minutes

A motion was made to approve the minutes of December 17, 2010.

Motion: Darrin Anson **Second:** Lynn Shirk Approved

6. Public Invited to be Heard – None



7. Resolution 2011-01 Designating the Place for Posting of Meeting Notices

A motion was made to approve Resolution 2011-01 and to have the place for posting meeting notices to stay the same.

Motion: Darrin Anson **Second:** Lynn Shirk Approved

8. Approval of 2011 Meeting Schedule

A motion was made to approve the 2011 meeting schedule.

Motion: Darrin Anson **Second:** Lynn Shirk Approved

9. Election of Officers (Chair, Vice Chair and Secretary/Treasurer) Effective February 1, 2011 and thru First Meeting of 2012.

A motion was made to elect Darrin Anson as Chairman, Anne Kear as Vice Chairman and to have Michael Reis remain as Secretary/Treasurer.

Motion: Greg Iwan **Second:** Darrin Anson Approved

10. Appointment of Commissioners to the Finance and Executive Committees and to the Aspen Meadows Neighborhood RISE Program Advisory Board.

A motion was made to appoint Darrin Anson and Lynn Shirk to the Finance Committee, Darrin Anson and Anne Kear to the Executive Committee and Greg Iwan to the RISE Advisory Board.

Motion: Anne Kear **Second:** Darrin Anson Approved

11. Annual Organization Documents

- Party Related Statements signed by board members.
- Summary of Colorado Open Meetings Law distributed to board members.

12. Report from Executive Director

- Auditors were here last week. A schedule will be emailed to board members
- Only 3 showings at Dawson house since selling price lowered. Will maybe try selling in the spring when the market is better.
- The tenants at 615 Main St. are staying until end of 2011.
- Properties are staying full with very short term vacancies.
- Tub/shower conversion at Aspen Meadows should be completed by end of 2011.
- Aspen Meadows Neighborhood – Construction on schedule. Buildings B, C and D are ready and will be occupied by end of January; building F will be ready in February, building A in March and then building E lastly.
- City Council is funding the RISE (Road to Independence, Security and Empowerment) program for Aspen Meadows Neighborhood. A case management/counseling person will be hired to administer this program under Krystal Winship Erazo. The program is voluntary and the goal is for families to be self-sufficient within 5 years.
- HUD announced there will be a 5% decrease in funding in 2012.
- LHA Housing Choice Voucher program is now at 520 assisted families.
- TBRA (Tenant Based Rental Assistance) program will be back in action in a few months.
- Nina Keefer will continue running the Briarwood Apartments after filling for Krystal.
- The Suites acquisition – Appraisal due by Feb. 15, Closing date April 29, loan approval from 1st bank expected by Feb. 23 and a preliminary application will be submitted to MHCLF in early February.
- DOH (Department of Housing) will tour The Suites January 21st.
- LHA must have an interim financial plan ready by October 2011 to use The Suites as a mixed population campus.



- Hover Community is in the process of selecting a lender for their project.
- Michael Reis and Kathy Fedler attended the Governor's Mansion meeting. LHA will host the meeting with DOH in February at which time the LHOT Homeless presentation will be shown.
- Michael is meeting with the 1st. Congregational Church in February to discuss their homeless plan.
- The next Habitat homeowner orientation is Feb. 5. Marcia and Krystal will be getting notices out to LHA participants with low assistance payments inviting them to the orientation.
- The Prairie Village land deal did not close. Michael will try to contact the Colorado Business Bank regarding the purchase of the land.

13. **New & Old Business** – New and old business discussed in Executive Director's report.

14. **Board Comments & Committee Reports** – Lynn Shirk thanked the board for all of their hard work while he was Chairman of the LHA board.

15. **Next Meeting February 15, 2011 at 8:30 am** – Agenda items include HCV Program annual resolutions, 2011 work plan, the Hearthstone at Hover Crossing, The Suites and Aspen Meadows Neighborhood updates.

16. **Adjourn** – Meeting adjourned at 10:33 am.

Respectfully,

Marcia Miller

Michael Reis

Michael Reis, Executive Director

2/15/2011

Date Approved

Lynn Shirk

Lynn Shirk, LHA Chairman

2/15/2011

Date Approved

